(Proposal Acronym) Implementation details

# List of tasks

Please provide the details of each task and state the role of each partner explaining the complexity and overall value of the proposed work. Please copy/paste the tables for each of your tasks.

|  |
| --- |
| Task 1: (name of the task) |
| Duration:  | From: M# | To: M# |
| Participant | **Role** | **Person-month per participant** |
|  | Lead Partner |  |
|  |  |  |
|  |  |  |
|  |  |  |
| Objectives: |
| Description of work: |
| Contribution of individual participants: |

# List of Milestones

Please describe the milestones that the experiment will achieve during the 8-months implementation. Explain how you want to achieve each milestone using this format:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Milestone No | Milestone Name | Tasks involved | Expected Month | Means of verification |
| Mi1 |  |  |  |  |
| Mi2 |  |  |  |  |
| Mi3 |  |  |  |  |
| Mi4 |  |  |  |  |
| Mi5 |  |  |  |  |

# List of Technical KPIs

The Technical Key Performance Indicators will be monitored at Month 4 (M4) and Month 8 (M8). These Technical KPIs should illustrate the impact of your solution on the individual use case, relevant stakeholders and the SHOP4CF innovation ecosystem. What is the unique contribution you can make? Note that these KPIs will be necessary to track your progress and is the basis for potential corrective measures.

Please consider:

* Values at Month 0 will be used to compare the performance at M4 and M8.
* If a KPI is to be fully reached at M8, please complete this field with the expected performance at M4.
* If a KPI is to be fully reached already at M4, please complete the M8 target with the same M4 input.

Please list *at least* 5 KPIs with this format:

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| KPI No | Description of Technical KPI | Target at M0 | Target Value | Target Month | Achievement verification |
| KPI1 |  |  |  | M4 |  |
|  | M8 |
| KPI2 |  |  |  | M4 |  |
|  | M8 |
| KPI3 |  |  |  | M4 |  |
|  | M8 |
| KPI4 |  |  |  | M4 |  |
|  | M8 |
| KPI5 |  |  |  | M4 |  |
|  | M8 |

# List of Risks

Please identify and explain the possible risks (technical, economic, and others) for the implementation of your proposed work. Explain each risk using this format:

|  |  |  |
| --- | --- | --- |
| Risk No. | Description of risk | Mitigation plan |
| R1 |  |  |
| R2 |  |  |
| R3 |  |  |
| R4 |  |  |

# Timeline

Please complete the timeline of your experiment with the tasks and milestones distributed in the 8-months of implementation using the following example.

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Work Plan** | **M1** | **M2** | **M3** | **M4** | **M5** | **M6** | **M7** | **M8** |
| **T1** |  |  |  |  |  |  |  |  |
| **T2** |  |  |  |  |  |  |  |  |
| **T…** |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |
| **Milestones** | Mi1 | Mi2 | Mi… |  |  |  |  |  |